

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input checked="" type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	City Development		
Contact person:	Mike Norcliffe	Telephone number: 0113 37 88092	
Subject²:	S278 Highway Works Associated With Construction of a New Teaching Block at University Of Leeds, Lifton Place and Cromer Terrace, Leeds		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Chief Officer (Highways and Transportation);</p> <ol style="list-style-type: none"> a) noted the detail of the highway works described in outline in section 3 of this report and shown on plan 258099-03-SK-03 Rev B attached at Appendix 2 of this report; b) gave authority to negotiate the terms of and enter into an agreement with the developer under the provisions of Section 278 of the Highways Act 1980; whereby the works associated with the development are carried out by the developer and overseen by the Council. c) approved the adoption of new highway construction on land shaded dark green on plan 258099-03-SK-03 Rev B attached at Appendix 2 of this report so that it can be added to the Council's maintenance regime; d) requested the City Solicitor to advertise a notice under Section 90c of the Highways Act 1980 to provide a vertical traffic calming feature as shown on drawing number 258099-03-SK-03 Rev B at Appendix 2; and if no valid objections are received, to implement the proposal as advertised; e) requested the City Solicitor to advertise draft Traffic Regulation Orders to implement a one-way system and contra-flow cycle lane and introduce parking/loading restrictions and alter the extents of No Waiting At Any Time restrictions as shown on drawing 258099-03-SK-03 Rev B at Appendix 2; and if no valid objections are received, to make and seal the Orders as advertised; and f) gave authority to incur expenditure of £20,000 TRO costs and £6,000 staff checking and inspection costs, all to be fully rechargeable to the developer through the Section 278 agreement. 		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>To enable the University to construct the access arrangements approved through the planning process, overseen by the Council checking the design and construction with step in rights. To enable the adoption of a small area of land required to construct a wider junction mouth at the junction of Clarendon Place and Lifton Place in order to safely accommodate pedestrian movements past the radii of the wider junction. To enable the city solicitor to make, seal and implement Traffic Regulation Orders to accommodate the alterations on the highway and to enable the financing of those Orders and the checking and inspection of the works required by the planning consent for the new building.</p> <p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p>
Affected wards:	Little London and Woodhouse
Details of consultation undertaken⁴:	<p>Executive Member Councillor Mulherin 22/02/2021</p> <p>Ward Councillors Ward Members were consulted 07/10/2020</p> <p>Others Emergency services and WYPTE were consulted 07/10/2020</p>
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>Andrew Thickett – the works must be implemented prior to opening of the new building in August/September 2021</p>
List of Forthcoming Key Decisions⁵	<p>Date Added to List:-</p> <p>If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision</p> <p>If Special Urgency Relevant Scrutiny Chair(s) approval</p> <p>Signature _____ Date _____</p>

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ⁸ Gary Bartlett – Chief Officer, Highways & Transportation	
	Signature <i>G J Bartlett</i>	Date 09/02/2021

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.